

For United Way Use

EMPLOYEE CAMPAIGN REPORT ENVELOPE



**United Way
of Greenville County**
105 Edinburgh Court
Greenville, SC 29607
864.467.3333
www.unitedwaygc.org

SECTION I _____ Company Name _____ Address _____ City, State, Zip _____ Name of Chief Executive Officer	For United Way Use _____ Account Number/E _____ Account Number Sublocation _____ Structure Number
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SECTION II COUNT SUMMARY

1. Number of Employees in Greenville County _____
2. Number of Fair Share contributors _____
3. Number of Palmetto Society Members _____
 - Palmetto Society Report Form Enclosed
 - Palmetto Society Pledge Cards Enclosed
4. Number of Donor Choice Forms Enclosed _____
5. Amount Designated \$ _____
(Total Amount from Donor Choice Forms)

SECTION III

Partial Report Final Report

SECTION IV STAX INCENTIVE

Stax coupon report disk enclosed
 OR
 List emailed to stax@unitedwaygc.org

SECTION V SUMMARY OF GIFTS/PLEDGES			
	# Donors	Total \$ Gift/Pledge	\$ Amount Enclosed
A. Fully Paid Gifts (Cash & Checks)—Enclose Signed Pledge Cards			
B. Direct Bill Pledges (Include stock and credit card pledges) Enclose Signed Pledge Cards			
C. Payroll Deduction Pledges <i>(This information MUST be provided by company.)</i> Employer should keep Payroll Deduction Pledge Cards			
D. Special Event Dollars			
E. TOTALS			

SECTION VI PAYMENT INFORMATION

1. Date you will begin withholdings for the above Payroll Deduction Pledges _____
Month _____ Year _____
2. Payroll deduction withholdings will be paid to United Way. Monthly Quarterly
3. Billing/Payroll Dept. Contact: Name _____ Phone _____
4. Billing Address (if different from above) _____

SECTION VII

_____ Please print name of person preparing report. _____ Signature _____ Phone _____ Date

SECTION VIII EMPLOYEE CAMPAIGN AWARDS	
AWARD CRITERIA: <ul style="list-style-type: none"> 10% increase in employee giving \$100 or more employee per capita One or more Palmetto Society members (\$1,000+) 50% or more employee participation 50% of contributors are Fair Share contributors (1%+ of salary (salaried employees) or 1 hour of pay per month (hourly employees)) 	<div style="border: 1px solid black; padding: 5px;"> Chairman's Award: Meet any four of the award criteria Campaign Award of Excellence: Meet any two of the award criteria </div>

FOR UNITED WAY USE ONLY			
Received		Audited	
<small>Initials</small>	<small>Date</small>	<small>Initials</small>	<small>Date</small>