

## **VITA- Important Dates**

### **Classroom Instruction (Choose One Session)**

Session One: December 14, 2011 & December 16, 2011- 6:00pm-8:30pm

Session Two: January 10, 2011, January 11, 2011 & January 13, 2011- 6:00pm-8:30pm

### **Study Sessions (Optional)**

January 4, 2011- 6:00pm-8:00pm

January 6, 2011-6:00pm-8:00pm

### **Exam Days**

January 8, 2011- 9:00am-12:00pm

January 15, 2011- 9:00am-12:00pm

### **Certifications**

Tax certifications are due to Branden Stephenson, VITA Program Administrator, by **January 17, 2011**. After completing your exam, please complete the **Volunteer Agreement/Standard Conduct (13615) Form** that is available on the IRS *Link and Learn* website. Forms can be submitted via email at [bstephenson@unitedwaygc.org](mailto:bstephenson@unitedwaygc.org) or fax at (864)467-3535.

**Greenville VITA sites open January 18, 2011.**