

## Frequently Asked Questions

1. My organization is applying for funding for more than one program. Should I complete more than one Prequalification Application?

*Organizational documents need to be submitted once only. The narrative portion of the Prequalification Application must be completed for each program for which the organization is applying for funding.*

2. Help! I'm having trouble with the online Apricot system. What can I do?

*First, make sure that either Google Chrome or Mozilla Firefox is being used as the internet browser. Apricot **does not** have full functionality when opened in Internet Explorer. For technical assistance, contact Jen Reeder at [jreeder@unitedwaygc.org](mailto:jreeder@unitedwaygc.org).*

3. Are organizations expected to meet all of the requirements in the Prequalification Application in order to be considered for United Way funding?

*Yes.*

4. Who can address specific questions about the Notice of Funding Opportunity (NOFO), prequalification process, or the Results-Based Accountability (RBA) framework?

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5. How will organizations be notified of successful prequalification?

*Organizations that successfully prequalify will be contacted by email.*

6. Will my program have to collect, track, and report on client-level outcomes?

*Yes. Your organization is required to maintain an approved client management system for tracking and assessing client-level outcomes based on your program's interventions or services.*

7. Is there a minimum or maximum request amount?

*While there are no parameters for funding requests, all request amounts will be assessed based on anticipated program needs and costs, program scope and scale, and proposed community impact.*

8. Can the pre-defined data requirements be modified to better fit our program?

*No. Programs must report on the pre-defined data sets as outlined in the NOFO.*

9. What if my program can deliver multiple strategies that cut across more than one focus area?

*If your program can deliver cross-cutting strategies, you will be required to identify a primary and secondary strategy and will be required to report on outcomes for all strategies you identify.*

12. Am I required to respond to each strategy under each focus area?

*No. Programs should apply for the strategies that they are capable of implementing. Programs may apply for one or more strategies within a focus area if they can deliver the strategy and related data requirements for the selected strategy.*

13. What if my program cannot deliver an entire strategy but can deliver a strategy component?

*United Way encourages any organization whose program is not comprehensive enough to deliver an entire strategy to collaborate/partner with another organization in the application process to implement the strategy. A formal memorandum of agreement between the two organizations will act as evidence of the partnership.*

14. How many times per year will the organization be required to report to United Way?

*Two. A mid-year report is submitted in January of each funding year and a cumulative year report is submitted the following July.*