

ELECTRONIC WORKPLACE CAMPAIGN PAYMENTS ENVELOPE



United Way
of Greenville County

Company Information
Company Name _____
Address _____
City, State, Zip _____
Name of Chief Executive Officer _____

In order to properly thank our donors, we need to ensure all payments in this envelope have been properly matched to an employee at your company through the Workplace Giving Portal.

Before submitting this envelope to United Way, please be sure you have:

1. Ensured EACH PAYMENT matches PLEDGES that are recorded in your company's electronic campaign portal
2. Completed and enclosed your "CASH AND CHECKS PAYMENTS FORM"

# DONORS	TOTAL AMOUNT \$
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CASH ENCLOSED:		
CHECKS ENCLOSED:		
TOTAL ENCLOSED:		

PERSON PREPARING REPORT: (PLEASE PRINT)		
SIGNATURE:		
DATE:		

Employee Campaign Awards Criteria

- 10% increase in employee giving
- \$100 or more employee per capita
- One or more Palmetto Society members (\$1,000+)
- 50% or more employee participation
- One of the top 25 largest employee campaigns
- 50% or more of donors give at a Community Builder level or above (\$250 and up)

Chairman's Award: Meet any FOUR of the award criteria **Excellence Award:** Meet any TWO of the award criteria **Advancement Award:** 25% increase in dollars or participation

FOR UNITED WAY USE ONLY Account Number _____	Received	
	Initials	Date
	Audited	
	Initials	Date