

## **Hands On Greenville Day Site Coordinator FAQ:**

### **Do you need to submit multiple projects for each unique project site?**

Yes! Each unique project site requires an individual project submission.

### **Can you have more than one team at a single Hands On Greenville Day project site?**

Yes, you can. Depending on the size of the projects and the sizes of the volunteer groups that sign-up for your project, each project site may have more than one Volunteer Team Leader. Be sure to communicate with all the Volunteer Team Leaders concerning Hands On Greenville Day if you have a site with more than one.

### **What do I do if my volunteers finish early?**

We encourage you (as the Site Coordinator) to facilitate conversations with the Volunteer Team Leader (or leaders) about potential back-up site projects if the volunteer group happens to finish the planned Hands On Greenville Day project early.

### **Does the United Way waiver provided cover my agency for liabilities?**

We encourage each agency to provide their own waiver of liability to the volunteers that will be working at your project site on Hands On Greenville Day.

### **Am I (as the Site Coordinator) responsible for ordering the volunteer team t-shirts in addition to ordering my agency t-shirts?**

No, the Site Coordinator will only be responsible for ordering the T-shirts for their agency. The Volunteer Team Leader will be responsible for ordering t-shirts for his/her team.

### **How do I (as the Site Coordinator) know the skillset of the team that will be choosing my HOG Day project?**

You will not be aware of the skillset of the volunteers that will be at your project site until they have chosen it. Keeping this in mind, be detailed in the descriptions section of the project submission, as a detailed project submission can draw people with the skillset that you are looking for.

### **Can I order child size HOG Day t-shirts?**

No, all of the Hands On Greenville Day t-shirts are adult sizes (S-4XL).

### **What happens if it rains on Hands On Greenville Day?**

As the thespians say, the show (Hands On Greenville Day) must go on! Hands On Greenville Day will not be cancelled due to rain or other weather circumstances (barring any serious safety precautions).

With this in mind, create an inclement weather back-up plan to be included in your project submission.

### **What do I (as the Site Coordinator) do if someone at my project site gets hurt/sick during Hands On Greenville Day?**

First thing's first, take care of the injured/sick individual and follow your agency's protocols and procedures in administering help. Following that, the Site Coordinator will need to call a member of the Hands On Greenville Team and inform them of the situation.